

Leslie Frost Parent Advisory Council

Agenda for the Meeting – February 6, 2019 – 6:00 PM- snowed out

Re-scheduled for February 20th

A. Welcome

Voting members present: (parents) Jennifer Mabee, Amanda Chevrier, Corrie Worden, Lisa Grozelle, Beckie Kellett, Meredith Dando, (admin) Julie White

Others present: (parents) Kristy Howie, Chantel Jameson, (admin) Darla McQuarrie, Cheryl Medhurst, Angela Tompkins

Regrets: (parents) Evan Lang, (teacher) Angie Shows, (community) Brenda MacAlpine)

NOTE: quorum is present

NOTE: Julie White indicated that she had proxy for Angie Shows

B. Adoption of Previous Minutes from December 05, 2018

No changes or amendments noted

Moved: Jennifer Mabee

Seconded: Amanda Chevrier

C. New business

- **Presentation by Sonya Vallenga District Manager for Mental Health**

Reschedule to March meeting and consider presentation for school community

- **Parents reaching out grant**

Received grant money \$1000. 25 schools for TLDSB successful. For Learning and growing together event. Application done last spring. Funds received. Next: plan and hold event. Submit Final report.

- **Items carried over from previous meeting**

None noted

- **Nutrition break**

Many recent questions and concerns have been raised about supervision during nutrition breaks. Clarification has been requested about existing practices/guidelines.

-there are no TLDSB or LFPS policy and procedures

-JK and SK classes all have a teacher or ECE in the room at all times

- many of the primary classes have adult supervision during both breaks

-primary hall has 2 additional staff on duty

-junior hall has 1 additional staff

- each 2 portables has 1 staff between them

-staff on duty wear vests to be easily recognized

-admin staff in office also available over nutrition breaks. Student monitors can call or come to office for assistance

-student monitors do not require parental consent. Responsibilities are only to include helping kids with containers and monitoring bathroom/drink breaks. No specific training re: choking or allergies. Student monitors are instructed to go to an adult on duty if any signs of difficulty arise including students engaging in at risk or harmful behaviour. Student monitors are not expected to clean up and should never be responsible for enforcing rules on other students. Please bring any concerns re: inappropriate expectations/use of student monitors to the Principal or vice Principal.

- **Temperatures for recess**

No TLDSB Policy & Procedure. LFPS guideline: -20 or warmer (wind-chill included) =outside recess. Sometimes shorter time outside. Basket of extra mitts available at office.

- **CPR & First Aid**

From TLDSB parent council meeting discussion raised re: # staff trained and opportunities to increase capacity. 7 staff at LFPS currently CPR/First Aid certified. All LFPS staff have health and safety training (asthma, epipen etc) yearly.
PLAN: Darla will follow up with Catherine Sheddon (communications for TLDSB) re: feedback and/Or opportunities

- **School Policies and procedures**

LFPS follows all TLDSB Policy & Procedures (available for review on the TLDSB website)

There are no other formal policy & procedures for LFPS.

Some LFPS internal practices have guidelines (i.e.: temperature for indoor recess, bumped head bracelets-see February newsletter available on LFPS website under parent resources)

- **Length of meetings**

Goal to keep meetings to 1-1.5hrs. Readjust agenda to keep new business at the top and all regular, non-urgent items (sub-committee reports) at the end.

Motion: when meeting reaches 1 hour defer all non-time sensitive issues (sub committee updates) until next meeting

Moved: Lisa Grozelle

Seconded: Amanda Chevrier

Motion carried

- **Voting method**

Discussion: Have voted by ballot and have voted by show of hands. Standardize method or be topic sensitive? Efficiency/time saving vs. sensitivity for controversial topics. Consider a process for financial requests.

Plan: revive submission form for financial requests for LFPS parent council funds.

Plan: Constitution subcommittee to embed recommendations in revised version of constitution for review at next meeting

D. Sub-committee updates

- **School council constitution (Lisa and Meredith)**

- making amendments to current LFPS constitution to get it in alignment with the Ontario Ministry of Education 2002 School Councils Guide for Members and the TLDSB 2018 School Councils Administrative Procedures.

- following the TLDSB School Council Constitution template

- article 14 of the TLDSB indicates that notice of intent to amend the constitution must be given at least one meeting prior to any vote along with specific details of the amendment

- Plan: send completed draft to principal and vp for review. Distribute draft and review at March meeting. Give notice of intent to amend. Vote on amendments at April meeting.**

- **Parent council events**

- 1. Dance a thon March 6

- Westerby entertainment donating services for dance party

- Rebecca McCracken organizer. No parent volunteers needed

- Pledge forms will be sent home but fundraising is not required

- Will have games room open for students that do not want to participate in dance a thon

- Photos to be taken only by school staff and will check parental consents before releasing

- 2. JC Mabee grade 11 student IE Weldon organizing Culture Night Thursday April 25th, 2019 Sessions running from 6-6:45 and 7-7:45

- Looking at events from each continent (Europe and Africa pending all others confirmed)

- Chinese water art

- Breakdancing

- Aboriginal Drum circle

- Henna art

- Latin American paper mola

- Australian themed geode painting

- Looking into martial arts workshop. Suggestions made regarding potential contacts.

- No entry fee for participants

- Will be max # participants depending on sessions- first come first serve reg

NOTE: if event (or start up) starting before 6pm request permit for event from school (has impact on compass program)

3. Spring Fling-Amanda, Lisa and Beckie
June 06, 2019 date proposed but may be altered based on availability
Planning in connection with performance with Strumbellas
Avoid June 25
Further updates at next meeting

- **Parent council upcoming fundraiser**
Dance a thon only event that may raise funds

- **Outdoor project**
School Committee met twice
Board requires 3 quotes before purchases
Working with TLDSB health and safety concerns
Kathy Singleton will be contact person for donations. Email her at Kathy.singleton@TLDSB.on.ca

- **Spending of school council funds**
Angela Tompkins will substitute for Angie Shows as school contact
Bring ideas forward at March meeting- use request for funds form forwarded(Jennifer/Beckie may have template)
Specific suggestions can be emailed to:
Beckiekellett@gmail.com
Grozellelisa@gmail.com
Requests/ideas include:
 - supplementing French cultural grant so all students can access the opportunity
 - Duffle bag theater
 - Don't walk in the hallway decals
 - wheelchair swing

- **Head checks**
8 classes left on this round. Only 1 child positive this time

E. CPF Update

No update available

F. Financial update

-25cent sale raised \$707.50 proceeds to Duffle bag theatre performances per vote at Dec meeting.

-Money transferred to CPS

-Money transferred for outdoor space project

G. Compass Childcare update

No update available

H. District School Council Update

New requirements for at least one person with food handling certificate to be in school any time food is served

I. Principal Report

Welcome Angela Tompkins- new VP

Thanks and farewell to Cheryl Medhurst- Feb 28th last day

Multiple staff changes due to Leaves, end of leaves and new Maternity leaves.

Challenges of attracting French teachers

Work on math (mid year assessment)

Planning year end trips

Grade 2 going to canoe museum

See February newsletter regarding Bumped Head Bracelets program to enhance TLDSB bumped head policy and procedure

J. Ideas for Newsletter

March newsletter:

thanks to Westerby Music

Dates for upcoming events

Contacts for committees

Beckie will email info to Darla

OTHER BUSINESS

1)Safe Arrival: Q-what is timeline before considered missing?

A- Safe arrival calls are usually done by 10am. On a snow day process is somewhat different and may take a bit longer. Some snow days the board instructs teachers to be released earlier so classes are combined.

2)Snow days- should not be counted as an absence for any student (bussed, walking etc)

3)Marker recycling program: Kathy Singleton is an interested teacher. Darla will discuss options with her re: opportunities for parent involvement. Meredith has volunteered to support parent involvement/opportunities along with other interested parents.

Plan: Darla will follow up with Meredith after talking to Kathy Singleton

4)Thursday May 23 welcome to kindergarten evening.

Next Meeting Dates:

Wed March 27th 6pm LFPS library

Tentative:

Wed April 17th

Wed May 15th

Wed June 05th